



Branch Code No.:

Branch Office \_\_\_\_\_

Date :     
day month year

**CUSTOMER INFORMATION FORM**

*(To be filled by Account holder/Joint Account holder/ POA Holder/Proprietor/Partners/Directors Separately)*

**A. Customer ID No.:**  Do you have any A/c at EBL  Yes  No  
 (To be filled by Bank) Do you operate any A/c at EBL  Yes  No (if Yes Please mention)

**B. Customer Name:** Title Code Mr./Mrs./Ms./Master .....  
  
First Name Middle Name Last Name

**C. Marital Status:**  Married  Single  Others (Specify): \_\_\_\_\_

**D. Date of Birth:** BS    AD     
day month year day month year

**E. Residence Status:**  Resident  NRN  Indian  Foreigner (if yes, specify)  US  Non US

**F. Nationality:** \_\_\_\_\_  
 Citizenship No.^: \_\_\_\_\_ Issuing Office : \_\_\_\_\_ Issued Date: \_\_\_\_\_  
 Passport No\*.: \_\_\_\_\_ Issuing Office : \_\_\_\_\_ Issued Date: \_\_\_\_\_ Exp. Date: \_\_\_\_\_  
 Visa Valid till: \_\_\_\_\_ Issuing Office : \_\_\_\_\_  
 Other \_\_\_\_\_ Issuing Office : \_\_\_\_\_ Issued Date: \_\_\_\_\_ Exp. Date: \_\_\_\_\_  
 (Specify with ID No.)

^ In case of Nepalese citizen who has not obtained citizenship certificates, copy of recommendations letter of Rural/Municipality/Sub metropoly/Metropoly  
 \*Detail of Passport is not necessary to Nepalese Citizen who is not holding the passport.

**G. Address:**

	Permanent	Communication (If different from Permanent)	Name of Employer (if employed)
House No./Marg/Road :	_____	_____	_____
City/Tole :	_____	_____	_____
Municipality/Rural Municipality :	_____	_____	_____
Ward No. :	_____	_____	_____
District :	_____	_____	_____
Zone/Province :	_____	_____	_____
Country :	_____	_____	_____
Phone No. :	_____	_____	_____
Mobile No. :	_____	_____	_____
Fax :	_____	_____	_____
Email :	_____	_____	_____

**H. Details of Landlord/Landlady (incase of residing in Rental House):**  
 Name: \_\_\_\_\_  
 Address: \_\_\_\_\_ Landline No./Mobile No.: \_\_\_\_\_

**I. Family Details\*:**

S.No.	Relation	Name	S.No.	Relation	Name
1.	Spouse		7.	Daughter	
2.	Father		8.	Daughter	
3.	Mother		9.	Daughter in Law	
4.	Grand Father		10.	Daughter in Law	
5.	Son		11.	Father in Law	
6.	Son			<i>(In case of married woman)</i>	

\*Citizenship Details of all family member is required except who have already expired and separated as per law, copy of citizenship of family member is required in case of 'C' category customers.

**J. Religion:**  Hindu  Buddhist  Muslim  Christian  Others (specify): \_\_\_\_\_

**K. Educational Qualification:**
 Below SLC  SLC  10+2  Graduate  Post Graduate  Doctorate  Others (Specify) \_\_\_\_\_
**L. Occupation Type (Tick appropriate box):** Salaried  Govt.  NGO  Pvt.  Public
 Self Employed:  Doctor  Engineer  CA  Teaching  Agriculture  Business  Others (Specify) \_\_\_\_\_
**M. Purpose of Account:**
 Saving  Foreign Exchange  Loan Repayment  Pay Roll  Remittance  Others (Specify) \_\_\_\_\_
**N. Source of Fund/Income: (More than 1 can be opted)**
 Salary  Business Income  Remittance  Rental Income  Return on Investment  Others (Specify) \_\_\_\_\_
**O. Total Annual Income:**
 Upto Rs. 1 Lacs  Upto Rs. 5 Lacs  Upto Rs. 10 Lacs  Upto Rs. 25 Lacs  More than Rs. 25 Lacs
**P. Expected Annual Transaction in Amount:**  Upto Rs. 1 Lacs  More than Rs. 1 Lacs: Rs. .... Lacs**Q. Total Annual Transaction No. (Expected):**
 Less than 50 transaction  Less than 100 transaction  More than 100 transaction
**R. Are you or your any family members politically exposed persons (PEP) or people in influencing position ?**
 No  Yes (If yes, Specify \_\_\_\_\_)  Yes, date of retirement: \_\_\_\_\_
**S. Do you have Beneficial owner?**  No  Yes (If yes, Specify & provide Beneficial owner \_\_\_\_\_)**T. PAN No.:**

[PAN No. is required where the person has already obtained PAN No.]

**U. Associated Business/Profession, if any:**

S.No.	Name of Institute	Address	Designation	Tel No.	Email ID	Expected Annual Income
1.						
2.						
3.						

**V. Dealing with other Banks, if any:**

Name of the Bank and Branch	Facilities/services being availed				
	Saving A/c	Current A/c	OD	Term Loan	Others

I here by declare that the information furnished above is true and complete.

Date : \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Place : \_\_\_\_\_

Signature of Customer

LTI

RTI

**FOR BANKS USE ONLY**
**Customer ID No.:**                     

A/c No., CID No. and Signature Verified and obtained all relevant certified copy of documents including Citizenship Certificate, Address certifying documents such as copy of land ownership certificate, Receipt of drinking water/electricity payment and name of house owner, address and Phone No. in case of person residing in rented building (for opening personal accounts), copy of Passport (with valid visa) in case of foreigners and letter of registration from Indian Embassy who is not having Passport in case of Indian Nationals. Employee Identity Card in case of the person working in any organization including Nepal Government and Corporation under the ownership of Nepal Government.

If No, give the reasons and when it will be receive: \_\_\_\_\_

 \_\_\_\_\_  
Checked

 \_\_\_\_\_  
Verified/Authorized by

 \_\_\_\_\_  
Branch Manager  
(Incase of 'C' Category A/c)